

AYSO REGION 393 PLAYER REFUND REQUEST POLICY

To obtain a refund, all requests need to be submitted in writing made via US mail. Email, faxed or verbal requests will not be considered. There will be no exceptions to this policy.

Please complete this form in its entirety. All requests for refund will be based on the postmarked date. If a team uniform has been issued to the player, the uniform must be returned to the league before the refund will be issued. Unless otherwise noted, the refund check will be made payable to the person who signed the registration form.

The following documentation must be submitted in order to complete your request:

- Your registration receipt
- This completed Player Refund Request
- A **pre-addressed postage paid** envelope
- Envelope post marked on or before August 15th

As long as the above requirements are met, you will receive a full refund. Any requests received and postmarked after August 15th will receive a refund less a \$20.00/player processing fee. Please allow two weeks for us to process your request.

(PLEASE CLEARLY PRINT)

If there is more than one player, please attach another form

Player's name: _____

Coach's name: _____ Division: _____

Uniform issued: Yes _____ No _____ If yes, jersey number _____

Reason for request: _____

Person requesting refund: _____

Contact number: _____ Contact email: _____

Please mail refund to: _____

Signature(s)

Parent/Guardian: _____

Regional Commissioner: _____

Treasurer: _____